

**Safeguarding and Welfare Requirement: Safety and Suitability of Premises, Environment and**

**Equipment:** Providers must take reasonable steps to ensure the safety of children, staff and others on the premises.

**Health:** The provider must promote the good health of children attending the setting.



## **8.10 CONTROL OF SUBSTANCES HAZARDOUS TO HEALTH**

### **Policy statement**

In accordance with the 'Control Of Substances Hazardous to Health' regulations that came into force in March 1999 the person in charge of the day to day running of the pre-school has the responsibility of implementing and training staff within the setting to use hazardous substances in a safe manner.

### **Procedures**

- Substances are stored in the lockable COSHH cupboard located in the kitchen, behind the door.
- Children do not have access to the kitchen unless it is for a supervised activity with a member of staff.
- The cupboard will remain locked using the keys and the kitchen will remain closed and the lock bolted, preventing children gaining unsupervised access to the kitchen.
- When handling products the correct protective procedures should be followed, i.e. wearing gloves and/or aprons as appropriate.
- ALL Products should be stored in the original containers, clearly marked with the instruction for use.
- A COSHH specific risk assessment is completed along with the setting risk assessments by the 'Health and Safety Officers' with the support of all staff. Copies of which can be found in the Risk assessments File in the staff cupboard. Details about all the products kept on site will be recorded and kept on the door of the COSHH cupboard.
- Substances should never be mixed together unless stated to be safe, due to a possible adverse chemical reaction.
- Staff should ensure that any products that require diluting are done so according to the manufactures instructions found on the original packaging.
- All accidents with hazardous substances should be reported to the Senior lead and management

committee and recorded in the accident folder located in the staff cupboard.

- Should staff require medical attention following the use of a hazardous substance, the product label should be retained and shown to the medical staff.

This policy was adopted at a meeting of	Nomansland Pre-School
Held on	21 <sup>st</sup> September 2017
Date reviewed / update approved	September 2018
Date to be reviewed	September 2019
Signed on behalf of the provider	
Name of signatory	Nikola Bishop
Role of signatory (e.g. chair, director or owner)	Chair